



Phoenix Youth Corps Application

Phoenix Charter School
3131 NE Diamond Lake Blvd.
Roseburg, OR 97470
Phone: 541-673-3036 Fax:541-957-5906
www.roseburgphoenix.com

Date: **Date available to begin work:**

Name: **Position Applied for:**

Street Address:

City: **State:** **Zip Code:**

Mailing Address:

City: **State:** **Zip Code:**

Home Phone: **Cell Phone:**

Do you have a drivers license? yes no **State of issue:** **Do you have a clean driving record?** yes no

Have you ever submitted an application here? yes no **Have you ever been employed with Phoenix?** yes no

Are you legally eligible for employment in this country? yes no

Are you able to meet the attendance requirements of this position? yes no

Do you have transportation to and from work? yes no

Please briefly describe why you want to be a part of the Phoenix Youth Corps OYCC program:

Education

Type of School	Name of School, City, and State	No. Years Completed	Major or Degree
High School			
College Bus. or Trade School			
Graduate School			
Other			

Previous Employment (list up to 3)

1.

Name of Employer:

Name of Last Supervisor:

Dates of Employment:

From:

To:

Hourly Salary:

Start:

End:

Complete Address:

Phone #:

Last Job Title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

May we contact your employer: yes no

2.

Name of Employer:

Name of Last Supervisor:

Dates of Employment:

From:

To:

Hourly Salary:

Start:

End:

Complete Address:

Phone #:

Last Job Title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

May we contact your employer: yes no

3.

Name of Employer:

Name of Last Supervisor:

Dates of Employment:

From:

To:

Hourly Salary:

Start:

End:

Complete Address:

Phone #:

Last Job Title:

Reason for Leaving (be specific):

List the jobs you held, duties performed, skills used or learned, advancements, or promotions while you worked at this company:

May we contact your employer: yes no

Computer Experience:

 PC Mac Both

Typing WPM:

Technology Skills:

Field Equipment Used:

Please list 2 references other than relatives and previous employers

Name		
Position		
Company		
Telephone		

Use this space to add any additional information necessary to describe your full qualifications for the position which you are applying:

Equal access to programs, services, and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the Human Resources Department. The Phoenix School is an equal opportunity employer.

I understand that if I am employed, any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate discharge from the employer's service, whenever it is discovered.

I give the employer the right to contact and obtain information from all references, employers, education institutions, and to otherwise verify the accuracy of the information contained in this application. I hereby release from liability the employer and its representatives for seeking, gathering, and using such information and all other persons, corporations, or organizations for furnishing such information.

The employer does not unlawfully discriminate and no questions on this application is used for the purpose of limiting or excusing any applicant from consideration for employment on a basis prohibited by local, state, or federal law.

This application is current for only sixty (60) days. At the conclusion of this time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and without prior notice, and the employer reserves the same right to terminate employment at any time, with or without cause and without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period of definite duration. I understand that no representative of the employer, other than an authorized officer, has the authority to make any assurances to the contrary. I further understand that any such assurances must be in writing and signed by an authorized officer.

I understand that if I am hired, I will be required to provide:

Proof of identity and legal work authorization

A valid license for the assignment offered, if applicable

Completion of drug testing (arrangements to be provided by Phoenix School)

Crew Leaders will be required to be fingerprinted prior to working (arrangements to be provided by Phoenix School)

In the event of your selection, the information given on this application will become part of your personnel record.

I represent and warrant that I have read and fully understand the foregoing and seek employment under these conditions.

By entering my name in the box below this represents my electronic signature.

Name:

Date: