



Phoenix School of Roseburg

HEALTHY AND SAFE SCHOOLS PLAN

WHEREAS: A healthy and safe environment is essential to the mission of Phoenix Charter School and the welfare of its Students, Staff, Parents, Community Partners, Visitors, and Stakeholders; a Healthy And Safe Schools Plan will be kept current for the purpose of guiding and assisting the School.

THEREFORE: A current Healthy and Safe Schools Plan in compliance with the requirements of OAR 581-022-2223 will be provided to the Oregon Department of Education at ODE.schoolfacilities@state.or.us and made available as public record. The plan will be reviewed on an on-going basis with input by the school health and safety committees and school stakeholders and updated at least annually and whenever new facilities are acquired, constructed, or leased.

1. Responsible Person

The person responsible for maintaining and implementing the Phoenix Healthy and Safe Schools Plan is The Executive Director:

Name: Ron Breyne
Position: Executive Director
Contact information: rbreyne@roseburgphoenix.com 541-440-1115
Ron Breyne c/o Phoenix School of Roseburg
3131 NE Diamond Lake Blvd.
Roseburg, Oregon 97470

2. List of Buildings

ORAR 581-022-2223(5)(b) states that the Healthy and Safe Schools Plan must include a list of all facilities that are included in the Healthy and Safe Schools Plan.

Sample Language

This plan covers the following buildings:

Building Name	Building Address
Phoenix School	3131 NE Diamond Lake Blvd. Roseburg, Oregon 97470

3. Radon

Phoenix Charter School has developed a radon plan as required by ORS 332.167. Community members can access a copy of the radon plan and Phoenix School test results which will be posted to the school website: <http://roseburgphoenix.com/safety.html>

Radon Testing Schedule

- ✓ Phoenix School will begin radon testing during the 2016-2017 school year.
- ✓ Testing will be repeated the following school year and a third consecutive year if indicated.

Radon Testing Methodology

- ✓ Appointed, trained personnel will conduct testing in all frequently occupied rooms in contact with ground level or located above a basement or crawl space.
- ✓ Testing Personnel will use NRPP or NRSB approved test kits and follow the scope and intent of Oregon’s Health Authority, Testing for Elevated Radon in Oregon Schools version 1.0 – 2016 and EPA guidelines.
- ✓ A minimum of one detector for every 2,000 square feet of open floor space is required.

- ✓ Testing will occur under closed conditions (e.g., HVAC system operating normally, windows closed, during the winter months).

Radon Test Results

- ✓ Initial and follow-up test results will be logged by location, time, and date. Phoenix School will follow the “interpreting initial results” section of the OHA’s Testing for Elevated Radon in Oregon Schools.
- ✓ Test results will be reported to OHA and posted on the school’s website.

4. Lead in Drinking water

OAR 581-022-2223(5)(d) requires a plan to test for and reduce exposure to lead in water used for drinking or food preparation.

The Oregon Department of Education and the Oregon Health Authority recommend that all school districts and childcare facilities test for lead in school water and take corrective action if lead levels are elevated.

To test for and reduce exposure to lead in water used for drinking or food preparation, the following components will be implemented:

1. Identify sources of lead:

Initial testing: Prior to occupancy of the newly constructed facility in September, 2002.

Follow up testing: September, 2016, and every five (5) years prior to the start of the new school year, and as indicated.

All taps used for drinking or food preparation in the building will be tested by an OHA certified testing service and an OHA-accredited drinking water laboratory will analyze samples for lead to identify any lead problems.

2. Stop access:

Access to water taps that have more than 20 parts per billion (ppb) of lead will be immediately prevented by shutting off the tap and covering the source. A safe source of water will be provided to students and staff members (e.g., bottled water) until curative measures are taken and the tap is re-tested as safe.

3. Communicate:

Results from tests for lead in water will be made immediately available to students, families, and the community as quickly as possible through traditionally used mediums for student and parent communications (e.g., e-mail, mailings, website posting).

4. Mitigate and correct:

Sources of lead in building plumbing will be detected and eliminated following the EPA's 3T's Guidance protocols.

The EPA's 3Ts technical guidance is available at:

https://www.epa.gov/sites/production/files/2015-09/documents/toolkit_leadschools_guide_3ts_leadschools.pdf

5. Lead Paint

OAR 581-022-2223(5)(e) states that the Healthy and Safe Schools Plan must include a plan to reduce exposure to lead paint when conducting renovation, repair and painting projects on pre-1978 child-occupied facilities and follow certified lead-safe work practices.

- ✓ The Phoenix School facility was constructed post 1978 (in 2002).
- ✓ No suspected pre-1979, painted construction materials are to be used in any repair, renovation, or addition to the facility or its environs.
- ✓ Any painted material not purchased as new will be tested for lead before use.
- ✓ In order to comply with the United States Environmental Protection Agency's Renovation, Repair and Painting Program Rule, the School will only contract with certified lead based paint renovation contractors licensed by the Oregon Construction Contractors Board.

6. Integrated Pest Management

Roseburg School District has adopted an integrated pest management plan as required by ORS 634.700 through 634.750. Community members can access a copy of the IPM plan at: <http://roseburgphoenix.com/safety.html>.

Phoenix School follows the School District Policy for Integrated pest Management.

The School's IPM plan and procedures are designed to provide the least possible risk to Students and Staff while maintaining a pest-free environment.

- ✓ All Staff must complete the Safe Schools Integrated Pest Management training to understand how an IPM Plan works and their responsibilities in implementing the plan.
- ✓ Requirements for all Staff include observation and reporting; reducing food, water, and harborage for pests as part of the daily routine; and deferring any mechanical or pesticide use to Facilities Maintenance.
- ✓ The Building Supervisor, under the IPM Plan, is the only person authorized to approve mechanical or pesticide use which must be in accordance with policy requirements and procedures.

7. Communication

In compliance with OAR 581-022-2223(5)(g) Phoenix Charter School will communicate results for all tests performed in accordance with the Healthy and Safe Schools Plan by providing

detailed information explaining the test results available to the public within five business days of receiving the results.

Phoenix Charter School shall make the results available to the public by:

- ✓ posting the results on the school website: www.roseburgphoenix.com/
- ✓ sending notice of the results over the parent notification e-mail system,
- ✓ making the results available in hardcopy form at the front office.

8. Developing a Healthier & Safer School

A healthier & safer school is everyone's responsibility. As a result Phoenix Charter School provides a number of avenues for Staff, Students, and Parents to participate in creating a healthier, safer school community and environment.

The following committees have regular duties and responsibilities to monitor, make decisions, and inform others so that, together, we can all make Phoenix School a place where Health & Safety is valued, promoted, and practiced.

Leadership Team (Executive Director, Principal, Chief Operations Officer, Executive Assistant)

Monitors and weekly reviews all school operations, student data, and incident reports.

Facilities (Chief Operations Officer, Maintenance Supervisor)

Responsible for implementation of all school safety plans including drills; keeping facility, grounds, and equipment in safe repair; scheduling and reporting test results.

Transportation (Chief Operations Officer, Fleet Manager, Business Manager)

Responsible for regular and indicated maintenance and repair of vehicles, scheduling use, and implementing safe driving protocols.

Safety Committee (Maintenance Supervisor, Executive Assistant, Staff & Student Reps)

Meets twice-monthly to review all safety data reports and concerns, monitor plan implementation for compliance and improvement, and to make recommendations for action to Administration.

Student Services Team (Principal, Lead Counselor, Executive Director)

Supports Student Behavior through intervention, consultation, and direct services. Monitors and addresses risk associated with student behaviors, conditions, and mental health issues.

Food Services (Business Manager, Food Services, Healthy Futures Position, Agriculture CTE)

Maintain safe and healthy food procurement and services and promote healthy eating habits for students and staff.

Violence Committee (Lead Counselor & three to five staff members who rotate duty)

Staff meet to review all incidents where violence (bodily contact, threats, intimidation) is reported. Make recommendations to Administration for restorative discipline and possible suspension, alternative placement, or expulsion.

Healthy Futures (Chief Operations Officer, Health Teacher, Healthy Futures Position)

Promote safe and healthy lifestyles through designed school activities and events, curriculum and instruction, and school clubs.

Inclusion Team (Staff and Students)

The team regularly meets to look at issues of inclusion and to provide recommendations for changes in policy and procedure; to provide awareness, education, and training; and to conduct activities that promote inclusion and attachment for all students. Special attention is given to students and student populations that are facing challenges in feeling welcome and belonging at the school.