



Phoenix School of Roseburg

3131 NE Diamond Lake Blvd, Roseburg, OR 97470 / phone: 541-673-3036 / web: www.roseburgphoenix.com

BrightWorks Academy Instructional Assistant

Summary:

Phoenix School is recruiting a caring BrightWorks Academy Instructional Assistant who loves to teach youth through active student-centered instruction, develop skilled learners, and takes pride and satisfaction in student growth.

This is a special opportunity for the candidate who receives a deep sense of fulfillment and compassion in helping students who need academic mentoring and emotional encouragement to succeed in a residential program. The assignment is typically three self-contained classrooms of eight to sixteen students, grades 9th through 12th, whose skills may range from elementary to college levels. The educational focus is on school attachment; academic and social readiness to succeed in their next academic setting and developing pathways to post-secondary education and careers.

Opening: Alternative Education Instructional Assistant, Full-Time, 2018-19 School Year position.

Application Period: Accepting applications until filled

Assignment: Guiding and mentoring in a self-contained classroom environment at the Touchstone and River Rock residential facilities, Monday through Friday, times TBD.

Salary: \$12.50 – 16.00 per hour, depending on experience.

Benefits: Retirement at 6% of annual earnings.
Individual Health Insurance + Health Savings Account (employer paid).
Dental Insurance (employer paid).
Life Insurance Coverage (employer paid).
5 Sick + 2 Personal leave days.

Phoenix School of Roseburg

With outstanding community support Phoenix School of Roseburg, a private non-profit youth development organization, has been able to continuously offer award-winning youth development and educational programs since 1981. Our main campus provides a designed 30,000 square foot facility sited on a picturesque twelve-acre campus in east Roseburg, OR. The Touchstone and River Rock Facilities are just a five minute drive from the main campus in Historic Downtown Roseburg. The BrightWorks Academy is a collaborative program between the Douglas County Juvenile Department and the Phoenix School of Roseburg.

Our educational model emphasizes a developmental approach:

- 1) *Individualized*– The Instructional Assistant meets the student from where they are in their abilities to be a student, including: reading, writing, and understanding math, and works to help them grow. Classroom group activities are possible but the learning activities are more individually targeted.
- 2) *Developmental* – Some students may not possess social or academic skills needed to benefit from regular high school classroom instruction, positively identify as a student, or possess the confidence of a capable learner. The classroom teaches students school culture, how to function as capable students, and how to be more capable, engaged learners. This lays a foundation for students to continue successful academic engagement and achievement after graduation from treatment.

- 3) *Targeted Curriculum & Instruction* – The Instructional Assistant has academic freedom to design the learning activities alongside a teacher to determine what is most appropriate for each student to be able to demonstrate learning standards. Phoenix will offer support and resources to aid the Instructional Assistant in developing instruction, assessment, and curriculum.

Roseburg is the service center of rural Douglas County located on I-5 just over an hour south of Eugene and situated just over an hour from the Cascade Mountains to the East, the Oregon Coast to the West, and Rogue River/Southern Oregon to the south. For those who love outdoor recreation and a great place to raise children, Roseburg has much to offer. For more information check out the Roseburg Visitors Center and Chamber of Commerce's website at www.visitroseburg.com and <http://www.theumpqualife.com/>.

Staff Duties:

The BrightWorks Instructional Assistant:

- Assists the classroom teacher with instruction and supervision of students, with a primary emphasis on direct involvement with students.
- Keeps accurate student data (e.g., attendance, behavior, academic progress, and school reports).
- Coordinates on site with Douglas County Juvenile Department Unit Staff, follows unit protocols, and functions as an adjunct member of the treatment team.
- Works directly with the Principal of Phoenix School.
- May have additional directly related duties assigned within the scope of the position.

Minimum Requirements:

- Associate Degree from an accredited college or university.
- Experience with at risk youth in educational and/or treatment settings or related teaching experience.
- Ability to meet Oregon Department of Education Standards for Criminal Background Screening and drug testing.

The BrightWorks Academy is collaborative program between the Douglas County Juvenile Department and the Phoenix School of Roseburg, a private, non-profit charitable organization. Information is available at our website at www.roseburgphoenix.com

Application Process:

Apply on-line through <https://roseburg.cloud.talentedk12.com/hire/index.aspx>

1. A scheduled visitation is encouraged!
2. The school will notify candidates whether they are selected for an interview.
3. After an initial round of applicants are interviewed, the position will be offered or remain open until filled.

We look forward to your application and thank you, in advance, for your interest in Phoenix School!