



**Position Title** Youth Corps Activities Assistant

**Organizational Mission:** This position serves with Phoenix School of Roseburg whose mission is: Students creating pathways to college and careers through high standards of academic achievement, career-technical education, and personal growth. Please see [www.roseburgphoenix.com](http://www.roseburgphoenix.com) for more information.

**Non-Discrimination Notice:** Phoenix School of Roseburg does not discriminate against students, board members, staff members, volunteers, or program participants on the basis of race, creed, sex, sexual orientation, age, religion, marital status, national origin, political affiliation or mental or physical handicap.

**Position Location:** Youth Corps program will be based at Phoenix School (3131 N.E. Diamond Lake Boulevard Roseburg, Oregon 97470), our twelve-acre campus is located on the urban growth boundary of Roseburg, a city (population 21,000) located along Interstate 5, ninety minutes equidistance to the Oregon Coast to the west and the Oregon's high Cascades to the east. Project sites vary throughout the Umpqua Basin on various public lands.

**Position Summary:** This position will work 60% of the term in the field with crews mentoring youth corps members via supporting program activities such as career exploration, data entry, plant pressing, report creation, native plant propagation, and ecosystem surveys. This remainder of the position supports tech crew activities via improving and preparing materials related to programing. Data entry will be the majority of activity past the field season ending August 3rd 2017.

Applicants must have a strong interest in botany, wildlife, natural resource management and stewardship of public lands. Projects include but are not limited to data collection, botanical identification, downed wood surveys, and wildlife surveys. Partners for activities associated with this position include the Roseburg District of the Bureau of Land Management, the United States Forest Service Umpqua Nat'l Forest, Cow Creek Band of Umpqua Tribe of Indians, and Umpqua Watersheds.

**Position Requirements:**

- Ability to work within a school, with youth, and as a team member.
- Ability to work independently at times, show initiative, and communicate.
- Ability to successfully pass a drug test (random or otherwise)
- Conduct themselves in a professional manner while working with partnering organizations.
- Must be 16-24 years of age during length of term of service
- U.S. citizen, national or lawful permanent resident.
- Regular and reliable attendance.

**Preferred Qualifications:**

- Completion or enrollment - Botany 204 (or equivalent).
- Completion or enrollment - Biology 110 - Wildlife Biology (or equivalent).
- Possession of a high school diploma or equivalent.
- Pursuing higher education in a natural resources related field
- Experience working an outdoor or similar setting.
- Ability to identify plants to species using a dichotomous key.
- Familiarity with western Oregon ecosystems and flora.
- Ability to explain procedures in a simple and effective manner.
- CPR/First Aid Certified

**Physical/Intellectual Demands**

- May require bending, color identification, crawling, gripping with hands and fingers, hearing alarms and voice conversation, keyboarding, kneeling, occasionally lifting up to 60 pounds, operating passenger vehicles, pulling, pushing, reaching, running, shoveling/digging, sitting, standing, standing long periods, walking, walking on rough terrain; exposure to dampness, bee stings, chemicals, dust or pollen, epoxy chemicals, fumes, intense light, noxious odors, outside temperature extremes, poison oak, smoke, sun, noisy areas; wearing ear plugs/muffs, hard hats, plastic gloves, rubber boots, and safety glasses; working at heights, confined or crowded or remote areas, ladders, electricity; working shifts; working with rotating machinery and solvents, grease, oils, inks.

**Transportation Information:**

- Project site is accessible by public transportation (Afternoon service only available during working hours)

**Benefits Include:**

- \$10.50 hourly compensation rate
- Opportunity to further experience in the field of natural resources
- Professional development, trainings and networking opportunities

**Position Dates:** June 21st – August 10th, 2017

**Length of Term:** 360 hours

**Position Type:** Part-time variable

**Typical Work Week:** 36 hours

**How to apply:**

**Step 1** – Download fillable pdf application form at <http://www.roseburgphoenix.com/phoenixyouthcorps.html>.

**Step 2** - Email a complete application (**required**), and optional resume and cover letter to the Youth Corps Summer Coordinator – Chris Roe at [croe@roseburgphoenix.com](mailto:croe@roseburgphoenix.com).

**Step 3** – Youth corps staff will contact you for an interview. Interviews will be conducted in person, however phone interview will be made available for applicants temporarily out of Douglas County.

**Questions about the position?** Contact: Chris Roe, Youth Corps Summer Coordinator, at (541) 440-1117, [croe@roseburgphoenix.com](mailto:croe@roseburgphoenix.com)